UNC CHARLOTTE STAFF COUNCIL  
Meeting Minutes  
April 18, 2012 – 9:00 a.m.

The Staff Council meeting was held in Reese 524.

**Officers present:** Angela Gay (President), Cindy Edwards (Vice President), Penny Stevens (Secretary), Karen Haar (Treasurer),

**Representatives present:** Kathy Whaley (Area 1), Lolita Rowe (Area 3), Celeste Corpening (Area 4), Liz Bowling (Area 5), Patrick Jones (Area 6), Beverly Guessford (Area 8), Robyn Flowers (Area 10), Katherine Humphries (Area 12B), Frank Hogan (Area 13), Rocco Germani (Area 15A), Ronnie Bell (Area 15B), Yvonne Billings (Area 16), Vidal Dickerson (Area 17)

**Representatives absent with notice:** Juanita Fitts (Area 2), Elizabeth Mace (Web Master), Cynthia Stasiewski (Area 7), Marcia Henderson (Area 11)

**Representatives absent without notice:**

**Alternates present:** Lora Bassett (Area 2), Rob Sewell (Area 5)

**Guests present:** Chancellor Dubois & Krista Newkirk, Gary Stinnett, HR, Kelley Evans & Margo Gross, Staff Assembly, Chief Baker, Police & Public Safety

❖ **Call to Order & Welcome,** Angela Gay, President

❖ **Guest Speakers:** Chancellor Dubois, Krista Newkirk & Gary Stinnett Senate Bill 575 & Guiding Principles

- **Campus Update**
  - State budget are ahead of projections and year-end money & maintenance budget are more than half full.
  - There has been no permanent budget reduction and it seems that in the next year the budget will continue to improve. There may be a 1% salary increase for employees.
  - The 6.5% raise in tuition this year was approved by the UNCC student body.
  - Current renovation projects include:
    - Renovation of Belk Gym in which HVAC will be added as well as an addition of aerobics space
    - Flattening Phillips Road for better traffic flow.
    - The lake project will be complete in August 2012
  - Institutional Plan 2011-2016 will be available by the end of the semester and is a metric to show we are accomplishing our goals and retaining jobs for Faculty/Staff.

- **Unified Personal System (Senate Bill 575)**
  - Feedback received from Staff Council (via all campus staff members) on Senate Bill 575 presented very well.
  - If approved implementing policy will take time.
  - Options for retirement benefits and leave will be explored during the development of policy
  - The purpose is for the betterment of the University employment – creating a more efficient work model. Perks to the proposed system includes flexibility in the following:
Possible sign-on bonus and merit raises options that we currently don’t have.

- Legitimate, fair and equal hiring practices across the board for efficiency & effectiveness.
- Reallocation of position pay.
- Longevity pay reviewed.
- Health Care reviewed.

Guest Speaker: Chief Baker, Police & Public Safety
- Crime is down on campus in 2012.
- Zero robberies this year on campus.
- Larcenies from auto are down only 4 incidents reported on campus compared to University CMPD division 300 incidents.
- Larcenies from buildings were reported from Belk Gym were iPhones left unattended were items stolen.
- Budget to increase officers.
- Regarding the shooting at the Flats that was shown in local news a campus alert did not go out because it was not an incident that posed a direct or ongoing threat/danger to the campus community. The shooting was the result of a prearranged drug deal gone bad.

Treasurer’s Report – 4/18/2012
- Budget Council Meeting Report- No meetings have taken place since March.
- A retractable banner and a tablecloth have been ordered to be used for Staff Council events and to promote the Staff Council. We are spending down the state funds and have a current balance of $75.63; which will be used for printing costs.

Fund 117561-Beginning Balance
- Hotel Credit- Staff Assembly trip +72.04
- Chili- Cook off supplies -17.85
- Lunch Bags and ID Card holders -520.00
- Snow Cone Event -38.52
- Retractable Banner for Staff Council Events -348.00

Current Balance $75.63

Fund 139234-Beginning Balance
- Food Costs for Fall Festival -1,090.00
- Contingency Fund +590.00
- Food credit +500.00

Total $7,168.13

Current Balance 4,591.43

Fund 139239- Contingency Fund
- Contingency Fund

Current Balance $0.00

President’s Report, Angela Gay
- NEO 17 new employees.
- Board of Trustees- April 26th.
- All Staff Meeting April 26th and 27th.
- Diversity in the Workplace presented by Students & HR Friday April 27th 1-3 pm SU rm261.
- Park & Transportation is creating an advisory board campus wide committee Patrick Jones volunteered to sit on this committee.
- Need volunteers for Retreat committee. Celeste Corpening, Katherine Humphries, and Shannon Homesley volunteered for this committee.
- Discussion regarding email which concerning transportation to HR classes in Foundation Building.
- Margo Gross will be leaving Staff Assembly will need to replace her.
Website Updates, Elizabeth Mace, Web Master
  ● No updates

OLD BUSINESS:

Committee Reports:

Education & Events Committee, Lora Bassett
  ● Free Snow Cone day for faculty & staff went well but, low support from F/S gave most out to students.
  ● Lora will be stepping down from committee chair due to more job responsibilities. She is willing to give the information to anyone willing to step into the chair position. Celeste Corpening and Lolita Rowe volunteered to be Co-Chairs for the Education and Events Committee.

Staff Relations Committee, Kathy Whaley
  ● No report

Operations Committee, Angela Gay
  ● Elections for 2012
    ○ Nominations go until Monday April 23rd
    ○ Open period April 24th – May 8th
    ○ Paper ballots for elections
    ○ Elections May 9th – May 18th
    ○ Areas up for elections this period are 2, 4, 7, 12B, 13, 14, 15B
  ● Hold date of July 11th 2012 for Staff Council Annual Retreat.

Constitution Changes, Vidal Dickerson
  Per request, I respectfully submit the following considerations for modifying the guiding document for the UNC Charlotte Staff Council:
    ○ Recommendation 1 – Refer to the guiding document as the “Constitution”, rather than “Bylaws” of the Staff Council (in terminology)
    ○ Recommendation 2 – Insert “Preamble” (as noted on the Staff Council website)
    ○ Recommendation 3 – Insert “Purpose & Authority” (as noted on the Staff Council website)
    ○ Recommendation 4 – Insert definition of “Membership” (as noted on the Staff Council website)
    ○ Recommendation 5 – Differentiate (in terminology) general membership and the executive body
    ○ Recommendation 6 – Update details related to areas and representatives
    ○ Recommendation 7 – List executive positions and descriptions prior to sections related to powers, committees, and area representatives
    ○ Recommendation 8 – Update section related to standing/special committees
    ○ Recommendation 9 – Review and update section related to the election process
    ○ Recommendation 10 – Separate description of election and removal process from position descriptions
    ○ Recommendation 11 – Review and update officer duties and responsibilities, possibly including Historian/Parliamentarian (if approved)

Area Reorganization, Yvonne Billings
  ○ Thanks for all areas that helped with department names and organizational charts.
  ○ Color coded versions will go to the website please view your area.
  ○ Email list for your area and list will be reposted on the website.
  ○ Area 8 was split into 2 areas and a new area was added Area 18 COB & AA.

The next meeting will be held May 9, 2012 in Reese 524 at 9:00 a.m.

Respectfully submitted,
Penny Stevens
April 25, 2012