UNC Charlotte Staff Council Meeting

August 13, 2014
9:00 am
Colvard 3066

Officers present: Jim Kay (President), Penny Stevens (Vice President), Kimi Tippett (Treasurer), Shannon Homesley (Secretary), Jessica Barton (Communications Officer)

Representatives present: Keisha Martin (Area 1), Madeline Perez (Area 3), Celeste Corpening (Area 4), Jerry Sellers (Area 5), Dave Frantzreb (Area 6), Julie Ann Howell (Area 7), Debbie Roseman (Area 8), Ron Greer (Area 9), Shawn Smith (Area 10), Katherine Humphries (Area 12A), Marcus Brown (Area 12B), Frank Hogan (Area 13), Matt Messina (Area 14), Ronnie Bell (Area 15A), Dwight Nealey (Area 15B), Nancy Queen (Area 16), Sherry Bruce (Area 17), Amanda Simpson (Area 18)

Representatives absent with notice: Lora Bassett (Area 2), Robyn Flowers (Area 11)

Representatives absent without notice:

Alternates present: Frank Stewart (Area 1), Tammy Allman (Area 5), Pam Erickson (Area 9), Cindy Edwards (Area 10), Virgie Fewell (Area 12A)

Guests present: Roger Ladermann – Chartwells, Rebecca Evans – Human Resources

I. Call to Order & Welcome, Jim Kay, President

II. Moment of Silence, Jim Kay, President

III. Guest Speaker

Roger Ladermann from Chartwells met with the Staff Council to discuss food options for the upcoming Fall Festival, which will be held on Tuesday, October 7th. It was determined that the Staff Council will do the serving of the food to save on cost. A meeting with Roger and Gina from Chartwells will be scheduled to finalize the contract.

IV. Approval of Meeting Minutes, Shannon Homesley, Secretary

The minutes from the June 11, 2014 meeting were reviewed. A motion was made by Jerry Sellers and seconded by Dave Frantzreb to approve the minutes. The minutes were unanimously approved.

V. President’s Report

Jim encouraged everyone to serve on a committee and that we will all need to help out with the Fall Festival since this is the Staff Council’s signature event.

At the next meeting, we will focus on the Fall Festival.

VI. New Business

The Staff Assembly is made up of the Chair and Vice Chair of UNC Charlotte’s Staff Council, along with a third delegate and an alternate. The Staff Council voted for Cindy Edwards to be the third Delegate on Staff Assembly and Ronnie Bell to be the Alternate.
The nominations for the Fall Festival sponsored charity were voted on and the winner was A Child’s Place. This is the charity that the Staff Council will sponsor during the 2014 Fall Festival.

The Staff Council voted on a new staff recognition award called “The Golden Nugget Award”. We discussed the process of rolling out this award. This will be announced during convocation and an email sent out to all staff describing the new program.

VII. Adjournment

A motion was made by Shawn Smith and seconded by Sherry Bruce to adjourn the meeting. Adjournment of the meeting was unanimously approved.

Respectfully submitted,
Jessica Barton, Communications Officer
August 13, 2014
**UNC Charlotte Staff Council**  
**Financial Statement**  
(as of 8/10/14)  
**139234 Discretionary Fund**

<table>
<thead>
<tr>
<th>ACCOUNT TITLE</th>
<th>Budget</th>
<th>Year to date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance</td>
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<td>2,369.37</td>
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<tr>
<td>Annual Fund Transfer</td>
<td>11,000.00</td>
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</table>

**REVENUES:**

Non Manditory Inter Transfer-808400

**TOTAL REVENUES** 2,369.37

**EXPENSES:**

Contracted Services-922150  
Chartwells-Retreat (7/14/14)  
196.08

Food Supplies (Consumption)-930200  
Stevens, Penny-Food for Gold Nugget Program (ENC)  
21.07

Administrative Meals-951360  
Macados-Retreat Luncheon 7/9/14 (ENC)  
300.66

**TOTAL EXPENSES** 517.81

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<tr>
<th>BEGINNING BALANCE</th>
<th>2,369.37</th>
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<tr>
<td>TOTAL EXPENSES</td>
<td>-517.81</td>
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</tbody>
</table>

Last Months Ending Balance 2,369.27

Remaining Balance 1,851.56
## UNC Charlotte Staff Council

### Financial Statement
(as of 8/10/14)

**117561 State Fund**

<table>
<thead>
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<th>ACCOUNT TITLE</th>
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<th>Year to date</th>
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<tr>
<td>Annual Fund Transfer</td>
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### TOTAL REVENUES

1,000.00

### EXPENSES:

**In State Ground Transportation-925140**
- Motor Fleet-Retreat Luncheon 7/9/14 (8/5/14) | 37.80
- Motor Fleet-Golf Tournament Travel 6/17-18/14 (7/2/14) | 150.75

**Office Supplies-931100**
- Staples-Award Certificate Holders (ENC) | 17.98
- Promo Logic-SC Pens (8/1/14) | 153.98
- Name Tag Country-Executive Staff Name Badges (ENC) | 49.50

**Other Current Services-950150**
- Mountain Island-Plaque for Elizabeth Mace (ENC) | 45.00

### TOTAL EXPENSES

455.01

### TOTAL BUDGET

1,000.00

### TOTAL EXPENSES

-455.01

<table>
<thead>
<tr>
<th>Last Months Ending Balance</th>
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<tbody>
<tr>
<td>Remaining Balance</td>
<td>544.99</td>
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