UNC Charlotte Staff Council Meeting

June 11, 2014
9:00 am
Cone 208

Officers present: Jim Kay (President), Penny Stevens (Vice President), Kimi Tippett (Treasurer), Shannon Homesley (Secretary)

Representatives present: Suzanne Penninger (Area 3), Celeste Corpening (Area 4), Jerry Sellers (Area 5), Dave Frantzreb (Area 6), Debbie Roseman (Area 8), Ron Greer (Area 9), Shawn Smith (Area 10), Robyn Flowers (Area 11), Marcus Brown (Area 12B), Frank Hogan (Area 13), Ronnie Bell (Area 15A), Dwight Nealey (Area 15B), Nancy Queen (Area 16), Sherry Bruce (Area 17), Jessica Barton (Area 18)

Representatives absent with notice: Keisha Martin (Area 1), Lora Bassett (Area 2), Katherine Humphries (Area 12A), Sarah Hebberd (Area 14)

Representatives absent without notice: Micki Crowder (Area 7)

Alternates present: Lyndee Champion-Ivey (Area 1), Tammy Allman (Area 5), Cindy Edwards (Area 10), Virgie Fewell (Area 12A), Brittany Kicklighter (Area 14), Joanne Kendrach (Area 17), Amanda Simpson (Area 18)

I. Call to Order & Welcome, Jim Kay, President

II. Moment of Silence, Jim Kay, President

III. Approval of Meeting Minutes, Shannon Homesley, Secretary

The minutes from the May 14, 2014 meeting were reviewed. An edit for a misspelled word was pointed out. A motion was made by Sherry Bruce and seconded by Tammy Allman to approve the minutes, as amended. The minutes were unanimously approved.

IV. New Business

Elections for 2014-2015 Staff Council reps and officers have begun. Emails went out asking for nominations for the positions of Chair, Vice Chair, Secretary, Communications Officer, and various Area Representatives. The nomination period closes today, Wednesday, June 11th, at 5:00 p.m. Anyone can make a nomination; people can nominate themselves for a position if they are qualified.

The Bylaws have been through numerous revisions between the Operational Support Committee and Krista Newkirk, Chief of Staff. A version was presented to the Council. Some amendments were suggested, and those edits will be made and submitted to Krista Newkirk for her review. In the meantime, the Council determined to proceed with accepting the current version of the Bylaws for the time being. A motion was made by Dave Frantzreb and seconded by Ron Greer for the Council to approve the Bylaws in their current form, and then to proceed with making additional edits that will be reviewed by the Council and voted on at a future meeting. The motion was unanimously approved.

V. President’s Report

Jim stated that today’s meeting is the last regular monthly meeting of the 2013-2014 Staff Council body.
At the next meeting, the retreat on July 9th, Jim will do a ‘year in review.’ The retreat will be held at the Harris Alumni Center and all area reps and alternates, both current and new, are invited.

The golf tournament is next week -- Wednesday, June 18th. UNC Charlotte Staff Council volunteers are Jim Kay, Penny Stevens, Kimi Tippett, Shannon Homesley and Sherry Bruce. The volunteers will be going up on Tuesday night to help with set up and then staying overnight at a new NC State dormitory before heading to the golf course on Wednesday to spend the day at the 10th hole. The Chancellor sponsored a team; the members of the Chancellor’s team are Neal Miller, Paul Taylor, Kevin Hyatt and Jim Kay. Staff Council sponsored a second team. A random drawing was held on June 11th and the foursome that won the chance to play as UNC Charlotte’s second team consists of Andrew Abernethy, Chad Lenox, John Blas, and Thomas Healy.

Jim closed out the discussion by thanking everyone for their service to the Council for the 2013-2014 year.

VI. Adjournment

A motion was made by Ron Greer and seconded by Ronnie Bell to adjourn the meeting. Adjournment of the meeting was unanimously approved.

Respectfully submitted,
Shannon Homesley, Secretary
June 11, 2014
### UNC Charlotte Staff Council
### Financial Statement
### (as of 6/10/14)
### 117561 State Fund

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<thead>
<tr>
<th>ACCOUNT TITLE</th>
<th>Budget</th>
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<td>Beginning Balance</td>
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<td>Annual Fund Transfer</td>
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<table>
<thead>
<tr>
<th>ACCOUNT TITLE</th>
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<tbody>
<tr>
<td><strong>TOTAL REVENUES</strong></td>
<td>1,000.00</td>
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</table>

**EXPENSES:**

#### Printing-928170
- Repros-Safety Posters (12/9/13) 30.00
- Union Station-Banner for 4/3/14 Faculty Staff Chili Cookoff (6/2/14) 96.00

#### Office Supplies-931100
- Receiving & Stores-Name Badges for Executive Staff (8/15/13) 72.55
- Staples-Name Badges for Area Reps & Alternates (10/11/13) 139.28
- Wallace Printing-Letterhead/Envelopes, Note Cards/Envelopes (5/30/14) 362.36

#### Other Current Services-950150
- Mountain Island-Plaque for Mariam Beane (2/7/14) 45.00

#### Other Current Services-951760
- Oriental Trading-Swag Items for Fall Festival (11/8/13) 196.27

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<tr>
<th>ACCOUNT TITLE</th>
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# UNC Charlotte Staff Council

## Financial Statement

(as of 6/10/14)

139234 Discretionary Fund

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### REVENUES:

Non Mandatory Inter Transfer-808400
- HR Resources AVC/Staff Appreciation Institutional Support (9/18/13) 500.00
- UNCC Contingency Institutional Support/Staff Appreciation Institutional Support (9/30/13) 2,500.00
- HR Resources AVC/Staff Appreciation Institutional Support (10/16/13) 500.00

**TOTAL REVENUES** 6,747.83

### EXPENSES:

Other Contracted Services-920700
- DJ Lamb Productions-DJ for Fall Festival (10/8/13) 225.00

Contracted Services-922150
- Chartwells-Linen for 7/10/13 Retreat (7/19/13) 67.12
- Chartwells-Fall Festival Food (10/24/13) 1,006.60

Equipment Rental-927230
- Recreational Equipment-Games for Fall Festival (10/8/13) 570.00

Freight-928370
- Promo Logic-Pad Folios (ENC) 125.00

Food Supplies (Consumption)-930200
- Stevens, Penny-Reimbursement for 4/3/14 Faculty Staff Chili Cookoff (5/7/14) 10.97
- Celeste Corpening-Reimbursement for 4/3/14 Faculty Staff Chili Cookoff (5/21/14) 14.87
- Sellers, Jerry-Reimbursement for 4/3/14 Faculty Staff Chili Cookoff (5/14/14) 120.37
- Homesley, Shannon-Reimbursement for 7/10/13 Retreat Lunch/Macado’s (7/25/13) 300.00
- Bassett, Lora-Reimbursement for 7/10/13 Retreat Snacks (7/3/13) 43.93

Office Supplies-931100
- Promo Logic-Pad Folios (ENC) 495.20

Non Educational Supplies-932300
- Celeste Corpening-Reimbursement for 4/3/14 Faculty Staff Chili Cookoff (5/21/14) 39.28

Employee Gifts/Awards/Prizes-950150
- Celeste Corpening-Reimbursement for 4/3/14 Faculty Staff Chili Cookoff (5/21/14) 225.09

Other Current Services-951760
- Mountain Island-T Shirts for SC Members (10/11/13) 100.15
- Promo Logic-Lanyards/Badges (ENC) 730.00

**TOTAL EXPENSES** 4,073.58
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