UNC Charlotte Staff Council Meeting
Minutes of 2015-2016

December 9, 2015 - 9:00 am
Cone 111

Officers present: Jim Kay (Chair), Julie Ann Howell (Secretary), Kimi Tippett (Treasurer)
Officers absent with notice: Penny Stevens (Vice President), Jessica Barton (Communications Director)

Representatives present: Keisha Martin (Area 1), Lora Bassett (Area 2), Sharon Rechard (Area 3), Celeste Corpening (Area 4), Jerry Sellers (Area 5), Dave Frantzreb (Area 6), Julie Howell (Area 7), Ron Greer (Area 9), Clyde Derberry (Area 11), Frank Hogan (Area 13), Ronnie Bell (Area 15A)

Representatives absent with notice: Dwight Nealey (Area 15B), Sherry Bruce (Area 17), Amanda Simpson (Area 18)

Representatives absent without notice: Cindy Edwards (Area 10), Katherine Humphries (Area 12)

Alternates present: Chris Garcia (Area 2), Tammy Allman (Area 5), Bev Guessford (Area 8), Jerry Lecomte (Area 10)

Guests present: Rebekah Hartberger

I. Call to Order & Welcome: Jim Kay, President

II. Moment of Silence: Jim Kay, President

III. Guest Speaker: Colleen Medwid, Program Services Manager, Dove House

- Colleen gave a presentation on the Dove House. A non-profit organization providing a safe and child-friendly facility that is supporting the investigation, prosecution, and therapy/follow-up of reported child sexual abuse/assault cases that have occurred in Iredell and Alexander Counties. Four to five new cases are reported every week.
- The agency has two major fundraisers: An Evening for Dove House and Children’s Voice Luncheon. Smaller fundraisers are throughout the year. A wish list of food items (snacks) and blank DVD’s are needed, as well as volunteers to help with fundraising events.

Guest Speaker: Lt. Sarah Smyre, UNC Charlotte Police & Public Safety

- Lt. Smyre provided an update and explained the definition of the Jeanne Clery Act. The Clery Act is a consumer protection law that was passed in 1990. The law requires all colleges and universities who receive federal funding to share information about crime on campus and their efforts to improve campus safety as well as inform the public of crime in and around campus. This information is made publicly accessible through the university’s annual security report. UNC Charlotte’s was issued and posted on the website in October 2015, and was sent out to the campus community via email.
- Lt. Smyre reported underage drinking violations received the most citations. The Clery reportable locations encompass: on campus, on campus in a residential facility, public property immediately adjacent to the campus, and any non-affiliated campus property which includes the City Center Campus.
- Lt. Sarah Smyre stated in reporting a crime you can report to Police & Public Safety, or if you wish to remain anonymous you can report to the Title IV Coordinator or to any campus security authority. You can also go online and fill out a report anonymously. In 2014 there was an increase in reporting sexual offenses which is attributed to offering different avenues in reporting offenses. Thirty-nine sexual offenses were reported and only 10 were reported directly to police.
Discussion between Lt. Smyre and staff council included the security plan for light rail, conceal and carry, body cameras, and campus shootings.

IV. Approval of Minutes: Motion was made by Ronnie Bell and seconded by Ron Greer to approve the minutes of the November meeting. Motion carried.

V. Officers’ reports:

Jim Kay, President

- Jim indicated there was unfinished business from the past couple of months to be addressed regarding the By-law amendment recommending by the Executive Board on: Section III, Standing and Special Committees, Items 1, 2 and 3 of the Staff Council By-laws. Jim expressed the need for the amendment as the council grows and evolves. The Executive Board felt more oversight and accountability was required for actions taken by the staff council standing and special committees.

The amendment (in italics) was distributed and reads as follows:

1. The Chair shall have the authority to establish such special or standing committees as deemed appropriate, designate committee responsibilities and shall appoint the membership thereof.
2. The Chair may recommend chair and/or co-chairs to such standing or special committees as are established. Such appointments are not effective until approved by a majority of the Council at a convened meeting.
3. Any standing or appointed committee shall research and provide their recommendations to the staff council body. Recommendations that will potentially affect the University community at large shall be voted upon by the staff council body.

Motion: Moved by Kimi Tippett to accept the amendments in Section III. Standing and Special Committees, Items 1, 2, and 3. Motion carried.

- Jim reported he met with the Board of Trustees and gave a report on the Staff Council events which included: Fall Festival with Joyful Hearts as designated charity, adopted Dove House as charity for the Holiday, nomination of two staff council members to the Belk Plaza Design Committee (Amanda Simpson and Diana Hill), and Jim appointed to two committees-Title IV and NC Connect Bond Education.
- Jim met with Chief of Staff, Krista Newkirk, to discuss the HR grant money had not been received. Krista looked into and we received $1400.
- Jim asked for a vote to give $100-150 in material goods for the Dove House.

Motion: Moved by Jerry Sellers to donate $150 of material goods to the Dove House. Motion carried.

- Jim reported on behalf of the State Staff Assembly a new HR Director, Matthew Moody, has been hired. There is going to be a new adverse weather policy rolling out which separated the Universities from State agencies. Performance Management Policy is changing from a 5-point to a 3-point system and the possibility pay-for-performance. Banding process is being removed. Chancellor’s initiative to bring everyone up or at market level. Effective January 1, 2016, 95-97% of staff will be at 90% of market value.

VI. Committee Reports:

Events Committee, Celeste

- Celeste announced boxes have been distributed in key locations on campus for Dove House donation drive.
- Committee is planning the Chili cook-off to have in February or March if the Lucas Room is available.

Safety Awareness, Lora Bassett/Jerry Lecomte

- Lora asked for staff council to vote on one of three holiday safety flyers to be distributed on campus. Jim approved Lora and Jerry to make the decision and not put it up for a vote.

VII. Adjournment: The meeting was adjourned at 10:40 AM

Julie Ann Howell
Secretary, UNC Charlotte Staff Council

Date of approval: February 10, 2016