UNC Charlotte Staff Council Meeting
Minutes of 2015-2016

August 12, 2015
9:00 am
BSAC – Salon E

Officers present: Jim Kay (Chair), Penny Stevens (Vice Chair), Kimi Tippett (Treasurer), Julie Ann Howell (Secretary), Jessica Barton (Communications Director)

Representatives present: Keisha Martin (Area 1), Lora Bassett (Area 2), Sharon Reichard (Area 3), Celeste Corpening (Area 4), Jerry Sellers (Area 5), Dave Frantzreb (Area 6), Julie Howell (Area 7), Ron Greer (Area 9), Clyde Derberry (Area 11), Ronnie Bell (Area 15A), Dwight Nealey (Area 15B), Nancy Queen (Area 16), Amanda Simpson (Area 18)

Representatives absent with notice: Debbie Roseman (Area 8), Cindy Edwards (Are 10), Katherine Humphries (Area 12), Sherry Bruce (Area 17)

Representatives absent without notice: Matt Mesina (Area 14)

Alternates present: Tammy Allman (Area 5), Pam Erickson (Area 7), Jerry Lecomte (Area 10), Jennah Bennett (Area 11), Virgie Fewell (Area 12A), Frank Hogan (Area 13), Dennis Kowalski (Area 15B)

Guests present: Diana Hill, Shayna Shia, Stacey Young, Shomari Jones, Rebecca Urquhart, Diane Hill

I. Call to Order & Welcome: Jim Kay, Chair

II. Moment of Silence: Jim Kay, Chair

III. Approval of Minutes: Motion was made by Nancy Queen and seconded by Dave Frantzreb to approve the minutes of the June and July meetings. Motion carried.

IV. Guest Speakers:

Student Organizations: Campus Relations Homecoming Chair, Shomari Jones

- Tuesday, October 19 decorating contest for on-campus and off-campus. Invitation for faculty and staff to participate.
- Individual or groups can participate in the decorating contest. Theme is “Welcome to the Mine”. Entry into the contest involves taking pictures to upload on the Homecoming website for judges to decide on winners. Prizes have yet to be determined. The picture of the winner will be on display throughout homecoming week and at the homecoming game.
- An invitation extended for faculty and staff to have a float at the homecoming parade on Friday, October 23.
- Jim asked the events committee to meet with homecoming committee to partner on participation and prizes which would depend on a budget.

University Foundation: Stacey Young and Shayna Shia

- Giving Green kick-off is scheduled for Tuesday, September 29 from 12:00-1:00PM in the BSAC food court. Theme is Hollywood Oscar with a luncheon which is free but ticketed – RSVP required.
- Agency fair again this year. Invitation for Staff Council to have a table. Laptops will be set up for folks to give. Raffle associated with all donors. Instead of guest speakers there will be a video which will include the co-chairs, Melin Pereira from Honors College and Jim Hoppa from Student Affairs. The video will feature faculty and staff who have an association with one of the Giving Green agencies.
• Campaign is September 29 through October 27. Volunteer projects will be spread out during the four-week campaign with 2-3 activities each week starting in week two.

V. Officers’ reports:

Jim Kay, Chair
• Meeting scheduled next week with Krista Newkirk, Chief of Staff, to discuss the proposed 2015-2016 budget and Staff Emeritus Award.
• Jim stressed the idea of partnering with other groups on campus.
• Awaiting information from Cindy Edwards regarding 3rd shift representation and verifying the number of employees.
• Reminder of Convocation on August 20. Jim will be speaking representing Staff Council.

Penny Stevens, Vice President
• The Jan B. Royster Golf Tournament is scheduled May 25 at either Chapel Hill or Greensboro. Volunteers will be handled differently this year. Taking volunteers from the area the tournament is held.
• Staff Assembly developing a Tom Ross Visionary Leadership Award to be handed out next year from Staff Assembly. This award is for sitting staff senate, staff council or staff assembly.
• Staff Assembly continuing partnership with HR. Meeting in October to collaborate on different topics.
• Sunday, October 11 from 5:00-7:30 PM a reception will be held for President Tom Ross. More details to come regarding volunteering to attend.

Kimi Tippett, Treasurer
• Financial statements sent to members via email for review.
• Meeting next week with Krista Newkirk, Chief of Staff, to determine if we have a budget or not.

Jessica Barton, Communications
• The Staff Council received 15 Golden Nugget nominations for the month of July. Certificates were distributed to the appropriate representatives for distribution to their areas.
• Jim expressed a desire to expand the Golden Nugget Award to possibly partner with HR and their Niner Nation recognition program. Will be discussed at budget meeting with Krista Newkirk.

VI. Committee Updates:

Community Safety, Lora Bassett and Jerry Lecomte
• The event was a huge success and plans to make it an annual event. Lora stated Safety Month is in September and we are looking to move the event to September. There was one thing to make it better is to do more with advertising to the whole campus. Lora said the three winners will be posted online.
• Jerry said 70 took the safety tests which consisted of four quizzes. The first quiz the average score was 89.2, second quiz 93.1, third quiz 88.5, and fourth quiz 75.

VII. Unfinished Business

Homecoming Office Decorating, Celeste Corpening
• Plans to go ahead and partner with Staff Organizations Homecoming Committee. Request will be made to have judges physically visit instead of just sending pictures on the Homecoming website.

Fall Festival, Celeste Corpening
• Festival scheduled for Tuesday, October 13 in SAC starting at 11:00 AM. Employees will be asked to bring ID to enter the event. Check-in will be online using laptops.
• The committee selected Joyful Hearts; a special needs children and adults organization, as the sponsored charity.
• Activities include: cakewalk, bean bag toss, pumpkin painting contest, and photography (categories are people, animals, and landscape). Pending the budget will have live entertainment with a band and DJ, one inside and one outside. Jim asked Clyde for assistance in helping to secure a band. Kiesha requested to have the dance offered at least once an hour for more folks to participate.
• Thanks to Dave for creating the Fall Festival flyer. Celeste is asking for additional vendors to participate. Celeste encouraged council members to solicit businesses for donations – sign-up sheet is going around.
• Council discussed the idea of having more than one charity that would include one from Giving Green. Concerns were raised and members expressed the focus of the festival should be on showing appreciation
for staff and faculty. It was also mentioned there were volunteer opportunities during the Giving Green campaign as well as volunteering during the holidays to support Giving Green. The Events Committee recommends Joyful Hearts should be the only sponsored charity at the fall festival.

VIII. New Business:

Thunder Road, Kimi Tippett

- Contacted by Brenda Shue for Staff Council to participate. Years past the event would be held on campus. The organization has decided to have the event at the facility they have chosen. Kimi is requesting it be done on campus and are awaiting a response. Date to be determined.

Veteran’s Day, Jim Kay

- Jim reached out to Chip Heran, staff member who works directly with campus veterans, to partner with him to recognize veterans on campus on Veteran’s Day, November 11. Awaiting a response with more details and will report at September meeting.

IX. Miscellaneous:

- Jim asked the council to approve moving the October staff council meeting to October 7. Council approved.
- Nancy requests the Executive Committee to include in the discussions with Krista Newkirk the issue about supervisors supporting or not supporting staff council members to attend meetings and events.

X. Adjournment: The meeting was adjourned at 10:29 AM

Julie Ann Howell ____________________  September 9, 2015 ____________________
Secretary Date of approval
UNC Charlotte Staff Council