UNC CHARLOTTE STAFF COUNCIL
Meeting Minutes

May 8th, 2013 9am – 10:30am

The Staff Council meeting was held in Reese 524.

Officers present: Karen Haar (Vice President), Melody Harris (Treasurer), Elizabeth Mace (Web Master),

Representatives present: Kathy Whaley (Area 1), Lolita Rowe (Area 3), Celeste Corpening (Area 4), Patrick Jones (Area 6), Beverly Guessford (Area 8), Shannon Homesley (Area 9), Clyde Derberry (Area 11), Katherine Humphries (Area 12), Marcus Brown (Area 12B), Frank Hogan (Area 13), Yvonne Billings (Area 16), Jim Kay (Area 17),

Representatives absent with notice: Vidal Dickerson (President), Tracy Worthey (Secretary), Lora Bassett (Area 2), Liz Bowling (Area 5), Jennifer Livengood (Area 18)

Representatives absent without notice: Micki Crowder (Area 7),

Alternates present: Cynthia Stasiewski (Area 7), Virgie Fewell (Area 12B), Patricia Tea. (Area 18)

Guests present: Jennifer Matz

I. Call to Order & Welcome, Karen Haar, Vice President

II. Call to vote on March Meeting Minutes: April minutes to be approved at June’s meeting.

III. Introductions of Guests: Jeff Baker

a. Guest Speaker: Jennifer Matz

i. Ms. Matz has been with the Community Affairs department for two months, which is part of University Advancement division and is located in the Foundations building. She joins us from Queens University with 12 years of experience in community affairs and development. Her job will be to raise the awareness of UNC Charlotte to the greater Charlotte area. Her work will also include working with the Governor’s schools off IBM Drive to establish volunteer opportunities.

IV. Treasury Report

a. We have two operating budgets, one state funded and the other discretionary. The state funds can be used for printing and securing meeting space. The discretionary fund is used to put on events, which includes prizes and food.

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<th>ACCOUNT TITLE</th>
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<td><strong>Total Projected Beginning Balance</strong></td>
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<td>Projected Expenses (139234)</td>
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<tr>
<td>Projected Expenses (117561)</td>
<td>-1,000</td>
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V. Committee Reports

a. **Education & Events Committee**, Chaired by Celeste Corpening & Lolita Rowe
   
i. E&E have submitted their budget request for the Fall Festival. Due to competition for space during the first football homecoming, the Festival has been moved to Tuesday, October 7\textsuperscript{th} in the Lucas room and the patio between the Cone and King buildings.
   
ii. Due to a university policy, the ability to host a craft fair is not possible. It is against policy for vendors to collect money on state property.

b. **Staff Relations Committee**, Chaired by Kathy Whaley
   
i. No report

c. **Operations Committee**, Chaired by Karen Haar
   
i. Elections are in process. Many staff members were nominated for officer positions with a few accepting the nomination. Unfortunately, only a few employees were nominated for Area Representative with 5 running unopposed. At this time, Vidal is reaching out to departments without an Area Rep/nominee to seek volunteers or to have Department Heads to appoint a representative. For those that have volunteered or were appointed to represent their area after this election period; they will be voted in at the first Staff Council meeting they attend.
   
ii. In the past the current Area Rep was asked if they would like to serve for another term. If decline, then a volunteer or appointee was found.
   
iii. Call to vote on contacting those that are elected into their position on May 25\textsuperscript{th}. Motion approved.
   
iv. Paper ballots have been received by Karen and will be distributed to Area Reps.
   
v. A request has been sent to Philip Brown to post election information in Inside UNC Charlotte.
   
vi. The Staff Council Retreat will be held on July 10\textsuperscript{th} at the Harris Alumni Center. Vidal is currently arranging the agenda and guest speakers. Chancellor Dubois will be speaking from 10:30am to 11am.
   
vii. Package snacks and bottle water will be purchased for the morning and lunch will be held at Macado’s. Shannon Homesley is coordinating the lunch orders with a limit of $10 per person. Newly elected council members will be contacted after the election has concluded.
   
viii. Lolita will contact Wade Burton to take the Staff Council photo and Fritz Hjardemaal as a backup if Wade is not available. Mr. Hjardemaal took the council photo last year.
   
ix. Material for packets to be given out during the retreat will be determined during the next Operational Committee meeting.
   
x. There are no updates on the policy and procedures manual.
   
xi. The website has been updated with election information with candidate bios and links to vote.
   

VI. Reports from community delegates.

a. The Parking committee will be reorganize on the request of Gary Caton, the Director of Parking Services. The committee will operate as an advisory committee.

b. FM gave a presentation on the coming of light rail to campus. There will be a station on campus, located near Miltimore Hall. This project will require for both bridges on Toby Creek to be replace, which will occur in the fall. There will be no public parking on campus. There will be a public parking deck at the corner of J.M. Keys Dr. and N. Tryon. Light rail construction will happen in three phases, with the first phase starting at UNC Charlotte to IKEA. Then working on bringing the rail line from uptown to NoDa. Then from NoDa to connect to IKEA blvd.

   c. Parking rates are out and there is an 8% for faculty and staff parking stickers.
VII. The next Staff Council meeting will take place on June 12th at 9am in Reese 524.

VIII. Call to adjourn Karen Haar.

Respectfully submitted,
Tracy Worthey
June 19, 2013