UNC Charlotte Staff Council Retreat

July 11, 2018 – 9:00 am
Harris Alumni House

Officers present: Penny Stevens, (Chair), Celeste Corpening, (Vice Chair), Jill Gosnell (Treasurer)

Representatives present: Kimberly Sowa (Area 1), Kayla Picca (Area 2), Sharon Reichard (Area 3), Stephanie Lee (Area 4), Melissa Roy (Area 8), LaTonja Miller (Area 9), Latonya Johnson (Area 10), Virgie Fewell (Area 12A), Michael Garrett (Area 14), Liz Rosenberger (Area 17), Meredith Klauss (Area 18)

Alternates present: Audra Esposito (Area 1), Lora Bassett (Area 2), Katherine Humphries (Area 12A), Frank Hogan (Area 13), Kyle Thomas (Area 15A)

I. Call to Order & Welcome: Penny Stevens, Chair

II. Moment of Silence: Penny Stevens, Chair

III. Approval of Minutes
   - Lora Bassett made a motion to approve June Minutes, Audra Esposito seconded, Minutes approved.

IV. Officers’ reports: 
   Penny Stevens reported that there is no new information regarding Staff Assembly. Next meeting will be held July 30-31, 2018.

   Jill Gosnell, Treasurer
   - State budget closed with $517.89 remaining
   - Discretionary fund has $2,090.73 remaining. Typically, Discretionary funds roll over to next year, this will be confirmed in September.

   Celeste Corpening reported for Julia Stuart – Golden Nugget awards available for pick up in the back of the room.

V. Installation of new Chair: Tina Dadio swore in Celeste Corpening as the new Chair of Staff Council.

VI. Committee Reports:
   - Staff Relations/Current Issues had nothing to report
   - Education/Events reported that Safety Awareness Day was a success. Everyone liked the ice cream. It was suggested that the event be moved inside next time – too hot. Games were great. Penny thanked everyone for their participation.

VII. Farewell to Current Officers and Area Representatives:
   - Penny Stevens congratulated Celeste Corpening, Chair, and Rachel Pierson-Bonin, Vice Chair, on their new positions in Staff Council.
• The following people were presented certificates and gifts, and thanked for their service to the Staff Council; Suzanne Jasmine, Debby Watts, Bernadette Williams, Angela Allen, Melissa Roy, and Lora Bassett.

VIII. Adjournment:
• Motion was made by Melissa Roy to adjourn and seconded by Kayla Picca.

BREAK FOR LUNCH

IX. Call to Order and Welcome: Celeste Corpening, Chair

X. Introduction of New Officers, Representatives & Alternates: Celeste Corpening
• All new Officers and Representatives/Alternates were introduced. Celeste presented certificates to Kim Gray and Melissa Roy for serving as Education/Events Co-Chairs.

XI. Staff Council Overview:
Jill Gosnell reviewed responsibilities for Area Representatives and Alternates;
• Email policy – all Representatives and/or Alternates can send updates and meeting minutes. All other information will be distributed by the Communication Officer.
• All Representatives and Alternates are expected to serve on one of the three Committees of Staff Council; Operations Support Committee, Education/Events Committee, or Staff Relations/Current Issues Committee.
• Area Representatives are permitted to vote on Staff Council policies. Alternates only vote in absence of Representative.
• Celeste briefly reviewed the By Laws and Constitution explained in detail in the handout. These are also available on the Staff Council website.

XII. Committee Reports
• Overview
  o Rachel provided a summary of the Staff Council Committees and the purpose of each. A handout was provided with the details of each.

  • Committee Breakout Sessions
    o The Council broke out into three groups; Staff Relations/Current Issues Committee, the Education/Events Committee, and the Operations Support Committee. Audra Esposito was elected Co-Chair of Staff Relations/Current Issues Committee.

  • One Word Art Presentation
    Activity was designed to exhibit how one word can change your life. The activity included a self-reflection, video by Jon Gordon, word one selection for this year’s goal, sharing of personal experiences, and introduction of Start Now approach by Molly Nece.

XIII. Voting for Staff Assembly Delegates and Alternate:
• Voting will take place later in July
• Three Area Reps are chosen from each institution in the UNC System
• Chair and Vice Chair are included as delegates
• Delegates must be current Staff Council members
• Staff Assembly meets quarterly.

XIV. New Business
• Nominees for Area 17 are Liz Rosenberger and Bionnca Andrews. Liz will serve as Area Rep and Bionnca will serve as Alternate.
• Fall Festival is scheduled for October 9, 2018. All Staff Council members are asked to solicit at least two donations and nominate a charity at the August Staff Council meeting. Katherine Humphries, Liz
Rosenberger and Lora Bassett agreed to solicit judges for the competitions. Kim Gray will work on securing vendors, and Stephanie Lee will work on contests and games. More details to come in the August meeting.

- The first meeting of the 2018-19 Staff Council will be held on Wednesday, August 9 @ 9:00 am. Everyone is encouraged to come with a list of goals for the upcoming year, as well as any ideas for improvement, training sessions and any guest speaker suggestions. Suggestions for speakers should be sent to Pam Erickson. Staff Assembly delegates will also be announced at the August meeting after the July election.

XV. Adjournment

- Motion was made by Stephanie Lee to adjourn and seconded by Frank Hogan.

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Pam Erickson, Secretary     Date Approved