UNC Charlotte Staff Council Meeting
Minutes
September 13, 2017 – 9:00 am, Cone 112

**Officers present:** Penny Stevens (Chair), Celeste Corpening (Vice Chair), Pam Erickson (Secretary), Julia Stuart-Martin (Communications Officer), Jill Gosnell (Treasurer)

**Representatives present:** Kimberly Sowa (Area 1), Kayla Picca (Area 2), Sharon Reichard (Area 3), Tammy Allman (Area 5), Daryl Lewis (Area 6), Ronaka Adams (Area 7), LaTonja Miller (Area 9), Carolyn Lewis (Area 11), Virgie Fewell (Area 12A), Karen King (Area 13), Michael Garret (Area 14), Bernadette Williams (Area 16), Debby Watts (Area 17), Suzanne Jasmine (Area 18)

**Representatives absent with notice:** Angela Allen (Area 10)

**Alternates present:** Lora Bassett (Area 2), Jenna Baker (Area 6), Rachel Pierson-Bonin (Area 10), Clyde Derberry (Area 11), Katherine Humphries (Area 12A), Frank Hogan (Area 13), Ronnie Bell (Area 15A), Jeffrey Saer (Area 15B), Janasha King (Area 16)

**Guest present:** Jade Reed-Kreis, Area 11 employee, Krissy Kaylor & Joy Finney, Benefits

I. Call to Order & Welcome: Penny Stevens, Chair

II. Moment of Silence: Penny Stevens, Chair

III. Guest Speakers: Krissy Kaylor & Joy Finney, Benefits

- Krissy explained that this is a preliminary open enrollment presentation. Open enrollment begins September 30 – October 31, 2017. She presented a handout outlining changes for 2017-18 (see attached). The handout explained what’s new for 2017-18, and the changes to existing coverage.

IV. Guest Speaker: Barbara Thomas, Director of Neighbor Services, Room In The Inn (RITI), charity for the 2017 Staff Fall Festival.

- Urban Ministries, parent company for RITI, begin in 1996 recruiting and organizing congregations of faith to provide shelter and food for homeless people during the winter months. To date, more than 500 homeless “neighbors” are served through RITI every day. The homeless are referred to as “neighbors”, which stems from the Bible verse, “You shall love your neighbor as yourself.” The mission of Urban Ministries is to bring the community together to end homelessness. There are approximately 1400 homeless people in Charlotte. RITI has 155 host sites that provided 17,000 beds for those 1400 people over a 4 month period (December – March). The attached flyer gives more detail.

V. Officer Reports:

- Penny Stevens, Chair:
  - Fall Festival is coming October 10th. Everyone is needed to make this a successful event for all staff on campus.
  - The Benefits Fair is October 3, 10:30am – 1:30pm. Staff Council will have a booth and volunteers are needed to man the booth
  - The Ombudsman program will be transferred to the Staff Relations/Current Issues Committee.
Celeste Corpening, Vice Chair:
- A reminder to all staff council representatives and alternates, do not instruct Chartwells employees on any function during the Fall Festival. Instructions should only be given by Penny or Celeste. Some functions of Chartwells employees can result in additional charges to Staff Council. Penny and Celeste are the only Staff Council members who can approve the additional charges.
- The Fall Festival will have a new check-in process. Volunteers are needed to assist with all areas.
- Homecoming office decorating contest will be coming right after Fall Festival.

Jill Gosnell, Treasurer:
- Allocations have not yet been made for the Discretionary account – still anticipating $13,000.

Pam Erickson, Secretary:
- A motion was made by LaTonja Miller to approve the Minutes from the September meeting, seconded by Tammy Allman. Minutes approved unanimously.

VI. Golden Nugget Awards – 14 staff members were nominated. Certificates and chocolate nuggets, along with a copy of the nominator’s comments were available for representatives or alternates to deliver in Areas 2, 9, 11, 12, 15A, 15B, 17 and 18.

VII. Committee Reports:
- Education/Events – Fall Festival – need volunteers to work booths and need donations of prizes. Jenna sent a sign up sheet around for commitments. Tammy Allman and Lora Bassett will head up the Scavenger Hunt. Julia created a flyer for Fall Festival and will send it to all Area Reps and Alternates for distribution to all staff. The donation letter is in Google docs. All donations are due by the October 4th Staff Council meeting.
- Staff Relations/Current Issues – Frank Hogan and Carolyn Lewis will hold a brief meeting after this meeting. The questions of all staff required to have driver’s licenses has been confirmed. All staff, regardless of job description, are required to have a current driver’s license to work on campus.

VIII. New Business:
- Lora Bassett as that we begin to think about a date for the Volunteer Day.

Meeting was adjourned at 10:22am.

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Pam Erickson, Secretary                  Date of approval