UNC Charlotte Staff Council Meeting

Minutes

August 8, 2018 – 9:00 am, Cone 210

Officers present: Celeste Corpening (Chair), Rachel Pierson-Bonin (Vice Chair), Pam Erickson (Secretary), Jill Gosnell (Treasurer), Julia Stuart (Communications Director)

Representatives present: Kayla Picca (Area 2), Sharon Reichard (Area 3), Stephanie Lee (Area 4), Susan Bunton (Area 6), Brandi Lewis (Area 7), Melissa Roy (Area 8), LaTonja Miller (Area 9), Latonya Johnson (Area 10), Carolyn Lewis (Area 11), Virgie Fewell (Area 12A), Ronnie Bell (Area 15A), Katie Addison (Area 16), Meredith Klauss (Area 18)

Alternates present: Audra Esposito (Area 1), Brooke Brown (Area 2), Jenny Vincent (Area 3), David Tabone (Area 4), Tracy Beauregard (Area 8), Sharon Witherspoon (Area 9), Helena Connors (Area 10), Katherine Humphries (Area 12), Kyle Thomas (Area 15A), Pearl Brown (Area 16), Bionnca Andrews (Area 17)

Guests present: Gloria Verlezza, Ouvia Warner

I. Call to Order, Welcome & Moment of Silence: Celeste Corpening, Chair

II. Introductions: Celeste introduced Rachel Pierson-Bonin as the new Vice Chair, and welcomed new Area Representatives, Alternates, and guests.

III. Pam presented Minutes of the July Retreat and thanked Melissa Roy for serving in her absence. A motion was made by Stephanie Lee to approve the Minutes, Stephanie Lee seconded. Minutes approved.

IV. Review of Retreat Evaluations: Responses to evaluations are as follows:

- Location – will consider moving to another date and location
- Food – will research other ideas
- Length – too short/long – will consider a half day
- Constitution/Bylaws – the Constitution is a snapshot of the By Laws, no need to review the Constitution at Retreat. Operational Support Committee will meet in August to review/rewrite the By Laws. Staff Council will vote on new By Laws in September meeting.
- Area Representatives responsibilities – includes sending emails and flyers of Staff Council events, notify staff of monthly meetings, serve on one committee, deliver Golden Nugget awards. This is a two-year term.
- Voting – all staff nominate Area Representatives. The nominee with the most votes is Area Representative and runner up becomes the Alternate.

V. Officer Reports:

Celeste Corpening, Chair:
- Celeste reported that she, Ronnie Bell and Lora Bassett attended the last Staff Assembly meeting in July with the following being presented:
  @ Tuition waiver to spouse/children – this proposal was declined by Staff Assembly because currently the majority of staff do not use this benefit for themselves, and SA wants to maximize this benefit for employees before making it available to family members.
● Engagement Survey – results are not yet available. Further discussion will happen in December, then information will be released to each UNC institution.
● Salary increases – Gary Stinnett sent an email outlining upcoming increases and bonus leave.
● Video creation – Staff Assembly wants each campus to participate in creating a video of concerns/issues staff have with their campus. Further instruction forthcoming.
● Lora gave a report on some of the opportunities happening on other UNC campuses such as; NC State challenged employees to participate in training on campus; ASU raised $22,000 for scholarships, UNCG is undergoing new branding, A&T is holding a holiday drive for a children’s home in the area, Chapel Hill is hosting a blood drive.
● Celeste explained that Staff Assembly is similar to Staff Council but on a larger scale. Celeste Corpening, Rachel Pierson-Bonin, and Pearl Brown will serve as Staff Assembly Delegates from UNC Charlotte Staff Council, and Helena Connors will serve as the alternate. Ronnie Bell will remain on Staff Assembly through October as delegate-at-large, and will probably be nominated to serve another term with Staff Assembly.
● Holiday schedule – most people voted to keep the same schedule, or add Memorial Day as another day off. Gary Stinnett sent an email explaining that UNC employees receive 12 days as the winter break, any changes to days off will affect the winter break days, i.e., if Memorial Day is added as a day off, the winter break schedule will be reduced by one day.
● NEO – onboarding process is changing and Staff Council is invited to participate by partnering with HR to provide shirts for new employees at football game or basketball game in the spring, instead of lanyards. New employees are invited to the September 1st football game, and they will receive free tickets and a t-shirt to commemorate the game. The Staff Council name, logo, website and “Here To Serve” will appear on the back of the shirt.

Pam Erickson, Secretary:
● Pam reminded everyone to sign in at every Staff Council meeting, take their tent card and a copy of the Minutes and/or Agenda, if needed. Area Reps and Alternates should email Pam if going to be absent prior to the meeting. Tent cards with each Area Representative, Alternate and Executive Board members name are printed and made available at the first Staff Council meeting of the new fiscal year.

Jill Gosnell, Treasurer:
● Jill reported that the Staff Council discretionary account is expected to begin with $14,000 again this year. Confirmation will be made in September when funds are dispersed. The State fund is expected to begin with $4,000.

Julia Stuart, Communications Officer:
● Calendar invites were sent to all Staff Council members for all future meetings.
● Instructions were also sent to all Area Reps and Alternates for sending emails to their respective areas. Staff Council Google folder has the list for each area. Sort by area, then send email. Instructions area also available online as well.
● Departments across campus are changing and/or merging. The Executive Board will finalize the department list and update the information.
● Golden Nugget Awards – 20 awards for July in areas 2,5,6,8,10,12,16, and 17. Julia suggested that these be distributed by Area Reps at staff meetings so everyone can celebrate the recipient.

VI. Committee Reports:
Events/Education – Sign-up sheets were sent around for donations and charity suggestions. The Committee is planning Fall Festival. More information will be available at the September Staff Council meeting.

Staff Relations/Current Issues – Audra will meet with the Committee soon.

VII. New business: Goals for Staff Council for 2018-19 were requested from members present. Suggestions:
1. Update By Laws
2. Ombudsman program
3. Gym membership – possible 1 free hour per month
4. EHRA/SHRA – cell phone allowance
5. Health incentives for gym/health club membership
6. Parking – Lot 27, now have to pay to park closer
7. Birthday discount at bookstore
8. Service awards limitations
9. Smoking on campus – issues around Friday and Kennedy buildings
10. Campus traditions, i.e., wear green Wednesday
11. Campus notifications – some go only to Admin Chat, others to all staff, overall communication

Some of these may be given to Staff Relations/Current Issues Committee to investigate/report back.

Area 9 Alternate is Sharon Witherspoon. Welcome Sharon!

A motion was made by Stephanie Lee to adjourn the meeting and seconded by Melissa Roy. Meeting adjourned at 10:35 am.

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Pam Erickson, Secretary      Date of approval