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UNC CHARLOTTE STAFF COUNCIL
Meeting Minutes
June 11, 2008 – 9:00 a.m.

The Staff Council met on the above date and time in the Chancellors Board Room, Reese 5th Floor.

Officers present: Margo Gross-President, Vice President –Dixie Airey, Melody Harris, Treasurer, Terry Setzer, Secretary

Representatives present: *Lynn Cauble (Area 3), Kelly Eaves (Area 4), Teresa Cleveland (Area 6), Reedena Newlon (Area 8), Alice LaRocca (Area 9), *Kieffer Gaddis (Area 10), Joanne Pearson (Area 12), Sherry Bruce (Area 13), Allison Craven (Area 14), Ronnie Bell (Area 15B-General Services), Charles Kraus, (Area 15-Zone 2), Ann Benson (Area 17)

Representatives absent without notice: Jodi Turner (Area 2), Charlie Donehue (Area 5), Kathy Burgess (Area 7), Sarah Coffey (Area 16)

Representatives absent with notice: Diana Gann (Area 1), Marcia Henderson (Area 11), Lisa Miller (Area 12-B)

Alternates present: *Lynn Cauble (Area 3) who is completing term for Catherine Johnson who moved out of her represented area. *Kieffer Gaddis will be completing term for Lynlee Troy.

Guests: None

Call to Order & Welcome: Margo Gross, President

Treasurer’s Report: Melody Harris, Treasurer

UNC Charlotte Staff Organization
Financial Statement
139234, 117561, 116227
(as of 05/07/08)

ACCOUNT TITLE	Year to date
Beginning Balance	737.99
Total Revenue	8,003.00
Less Total Expenses	4,664.83
ACCOUNT TOTAL	\$4,076.16
Less Encumbrances	2,934.95
Estimated remaining balance	\$1,141.21

President's Report – Margo Gross

- I attended the Memorial Service held at the Alumni House. This was a service put on by the Dean of Students office which through candle lighting honors those students, faculty and staff who have passed during the past academic year.
- Dixie, Terry and I met with Brian Guns to discuss the best way that third shift housekeeping could participate in the nominations and upcoming elections electronically.
- I represented and presented a report on behalf of the Staff Council at the recent Board of Trustees meeting. A brief recap of that meeting is the following: The Chancellor briefed the Board of Trustees on the issue of whether the University should play football. In his second of three briefings to the board, Dubois offered no personal recommendation. The Board of Trustees is expected to vote on the football question in September, after Dubois makes his own proposal. Chancellor Dubois spoke for more than an hour with the help of detailed slides, and outlined what he considered to be the chief pros and cons of a football program. On the plus side, he said, many members of the campus community agree football can enrich the student experience and enhance the school's image.
- The biggest challenges are financial, said Dubois, who has been studying the issue in great detail for several months. He concluded most of the costs would be borne by students and private donors. His briefing can be found on the home page of our website.
- Kevin King from Ayers Saint Gross Architects and Planners spoke about the campus Master Plan. The Campus Master plan comments and focus group comments can be viewed on the home page.
- While at the Board of Trustees meeting I had a brief meeting with the new faculty President Sonja Harding.
- The day of the annual picnic I was one of three judges of the Sweet Ending Bakeoff.

OLD BUSINESS

Staff Assembly Updates - Kelley Eaves

- Executive Committee meeting was held on May 14th.
- JC Boykin is still visiting schools with the most recent being The School of Science & Mathematics.
- HR Task Force given to Senate as Bill #253. This bill has been placed on hold until the Legislature meets in September.
- The Staff Assembly will be reviewing their bylaws to make improvements/changes. Their bylaws and those of the state universities need to be more consistent in regards to elections of officers.
- Kelly will take office as President of the Staff Assembly on October 8 or 9th, 2008.
- The Executive Board will be developing their budget into line items showing allocations, etc.
- Question was asked regarding status and which committee was in charge of the Tuition Waiver Survey.
 - Kelly responded that the Chairs Committee which is a sub-committee of the General Assembly with the help of IRB (Institute Review Board) got the survey approved to be distributed to all 16 schools. The results of that survey are not completed at this time.
- President Bowles is recommending at this time 4% increase.
- Governor Easley recommended 1.5% increase or \$1,100 which ever one was greater.

Spring Meeting Recap – Margo Gross

- Staff Assembly meeting at Appalachian State May 1-2, 2008
- Statewide Assembly President J.C Boykins welcomed everyone and representative roll was taken. We were welcomed by Appalachian Staff Council President Stacy Sears and Chancellor Peacock. Following the opening the assembly was given a bus and short walking tour of Appalachian State University.
- In the afternoon we had a briefing on benefits by Kitty McCollum, UNC General Administration Vice President for Human Resources and University Benefits gave updates on the State Health Plan, NC Teachers and State Employees Retirement System, UNC Optional Retirement program, NC Flex and UNC Initiatives.

1. As of July 1 State Health plan will no longer offer BCBS Indemnity plan
 2. Effective 2/1/08 Worksite Wellness Policy was established by OSP in collaboration with State health Plan and other agency heads.
- Ann Lemmon, UNC Associate Vice President for Human Resources and the Statewide Assembly members of the HR Task Force did a brief review of their final recommendations and the Assembly passed a resolution accepting their recommendation. We have since heard from President Bowles that this recommendation will be tabled until the legislature meets in a long session in 2009.
 - All Assembly subcommittees met on Thursday and Friday.
 - Thursday evening Chancellor Peacock and his wife hosted a dinner for everyone at their residence
 - Friday morning we had UNC Legislative updates from Lorin Baumhover and State Senator Steve Goss which was followed by a State of the Universities address in which each Chair was allowed to give a 2-3 briefing on their Staff Council highlights and accomplishments.
 - Lastly the Statewide Assembly passed a resolution that went to President Bowles asking for a 4% pay increase, \$3500 cost of living increase and \$1100 performance bonus for all staff employees.

Picnic Recap – Melody Harris

- Our annual staff picnic was held on Friday, June 6th a blistering 98 degree. Despite the weather, the picnic was very well attended.
- Entertainment, Contests and games
 - Rocky River Church Band performed from 11:30am until 1:30pm.
 - The games (Bingo and Horseshoes) were very popular.
 - The Sweet Endings Bake Off was a success. We had 14 entries with 12 entries submitted on the day of the bake off. Judges were Margo Gross, Dr. Arthur Jackson, Vice Chancellor for Student Affairs and Tom York, Director of Internal Audit.
 - Winners were: Grand Prize, Renetta Darity, Payroll, Banana Pudding, 1st Place, Debra Bunker, Housing and Residence Life, Strawberry Rubarb Crisp, 2nd Place, Angela Gay, Cone University Center, Strawberry Lemon Cake.
 - Thanks to Chancellor Dubois, the photo booth was turned in to a photo opportunity with the Chancellor. His efforts helped us to raise \$81.00 for the Rooms At the Inn project. Margo will present the funds to Julie Putnam.
- Food
 - Free foods offered at the picnic were grilled hotdogs, chips, popcorn, sno cones and drinks. Chartwells catered 600 grilled hotdogs and 300 bags of chips. Equipment rental from Pinnacle Amusements included food supplies for 400 sno cones and 300 bags of popcorn. Canteen donated 360 beverages.
 - In an attempt to make sure everyone had an opportunity to the free food, the committee decided to distribute tickets.....it didn't work well.....the ticket lines were way too long....luckily, there was enough food so that everyone could partake in something that was offered.
- Other
 - Donations included prizes - a 49er Rolling cooler, a picnic basket with 2 bottles of wine, a SAC grand membership, pizza hut and sonic coupons and parking tokens.
- Melody recommended that Rocky River Church Band be given a nominal contribution of \$250.
 - Motion was given by Dixie Airey to accept the contribution; Ronnie Bell seconded the contribution and was passed unanimously.
- Melody asked for suggestions/recommendations for next year. The following were given:

- Possibly move to Reading Day
- Need more drinks
- Design the hot dog stations differently
- Use of more tents
- Earlier set-up schedule
- Photo Booth great idea – maybe expand to using a more well known prop like the Forty Niner, Panther the Cat and charge more than the \$.25. Have the printing done outside also if possible.
- Charles suggested that the Staff Council look into the status of the “Picnic Shelter” that is/was to be built on campus. The following members will explore this further and present a report to Staff Council at the July meeting – Charles, Ronnie, Sherry, Joann.
- Advertising events by using Poster Boards placed at various locations on campus
- Utilize the UNC Charlotte homepage more for advertising.

Elections – Terry Setzer, Dixie Airey

- Update given by myself (Terry) that I had met with Mark Shropshire and the voting ballots were ready . The voting process will begin on Monday, June 16th @ 8am.
- Mark has created a special ballot for 3rd Shift Building Services so that they will be able to vote electronically this year.
- The ballots are automatically counted as received. On Friday, June 20th Mark will send me the tally sheets. All votes are confidential. There is no way to tell who sent the vote, nor can anyone vote more than once.
- All of those area representatives that will be leaving were asked to make sure their distribution list are given to the new representative and to turn in their name tags if they have one.
- Dixie informed everyone that she could email instructions on how to copy and email as an attachment the distribution list. Please contact her if you need the instructions.

Melody Harris

- Inquired as to the status of the Book Loan Program. Response was given that an email had been sent to Keith Wassum. Joe Profit informed Sherry that the program had not been forgotten, that Auxiliary Services has been really busy.

NEW BUSINESS

Staff Recognition Week – Melody Harris

- The Staff Recognition Committee met on Tuesday, June 10 and during the meeting Staff Council was asked if they would like to host the “Kick-Off” once again. Melody informed the committee that if Staff Council was to host the kick-off that there are no funds from the Staff Recognition Committee.
- Discussion resulted in motion being given by Dixie Airey to host the Kick-Off; Alice LaRocca submitted second motion. Passed unanimously.
- Margo suggested that this expense be included in the budget that will be submitted to the Chancellor in August.

Joann Pearson

- Informed the committee that regarding personnel issues within the Facilities Management Department that have been brought to the Staff Council in the past are now getting better. Phil Jones, Associate Vice Chancellor has formed 3 separate committees within their department to help address issues/recommendations, etc. It is felt that this is a step in helping to bring the areas having problems together.
- Motion given by Joann to adjourn; Dixie Airey second the motion. Meeting adjourned at 10:35am.

The next meeting will be held July 9, 2008 in the Chancellors Board Room, 5th floor Reese, at 9:00 a.m.

Respectfully submitted

Terry Setzer
June 12, 2008