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<http://www.stafforg.uncc.edu/>

UNC CHARLOTTE STAFF COUNCIL
Meeting Minutes
September 10, 2008 – 9:00 a.m.

The Staff Council met on the above date and time in the Chancellors Board Room, Reese 5th Floor.

Officers present: Margo Gross - President, Terry Setzer - Vice President, Melody Harris – Treasurer, Angela Gay-Secretary

Representatives present: Diana Gann (Area 1), Maria Weezorak (Area 2), Nathaniel Anderson (Area 4), Teresa Cleveland (Area 6), Cynthia Stasiewski (Area 7), Jonni Newlon (Area 8), Alice LaRocca (Area 9), Marcia Henderson (Area 11), Linwood Sanders (Area 12B), Juanita Wilson (Area 13), Allison Craven (Area 14), Charlie Kraus (Area 15), Ronnie Bell (Area 15B-General Services), Anne-Marie Mills (Area 16), Ann Benson (Area 17)

Representatives absent without notice: Charlie Donehue (Area 5), Kieffer Gaddis (Area 10), Joann Pearson (Area 12),

Representatives absent with notice: Lynn Cauble (Area 3)

Alternates present: Catherine Johnson (Area 2), Lucy Mullens, (Area 9), Cindy Edwards (Area 10)

New Officers and Area Representatives: Anne-Marie Mills (Area 16)

Guests: Lieutenant Jeff Mulholland, Campus Police; Edna Dash, Community Affairs; Cindy Edwards (for Shirley Greene), Human Resources – Employee Relations

Call to Order & Welcome: Margo Gross, President

- An introduction and welcome of new Area 16 Representative, Anne-Marie Mills.

Treasurer’s Report: Melody Harris, Treasurer

UNC Charlotte Staff Council
Financial Statement
139234, 117561, 116227
(as of 08/13/08)

ACCOUNT TITLE	Year to date
Beginning Balance	2,283.01
Total Revenue	0.00
Less Total Expenses	1,752.10
ACCOUNT TOTAL	530.91
Less Encumbrances	369.75
Estimated remaining balance	161.16

Community Policing Report – Lieutenant Jeff Mulholland

- The following items were presented:
 - September is National Campus Safety Month.
 - There will be a test of the campus warning system on 9/11/08. The test will include email and voicemail blasts, text messages, and notification on the main campus website.

- There were several car break-ins during the last weekend. In each instance valuables that were left out in the open were stolen. The “Stop Thief” program is in effect to help stop and/or reduce the number of car break-ins by encouraging individuals to remove all valuables from their vehicles before exiting.
- There have been a number of accidents on campus due to individuals not using their turn signals while in the traffic circles. Campus police encourages everyone to utilize their turn signal on campus to prevent accidents.

Community Affairs – Edna Dash

- Giving Green:
 - UNC Charlotte independently gives back a lot to the community and surrounding Charlotte region. Giving Green is an initiative by Community Affairs tracking departmental give back efforts. Visit the website www.givinggreen.uncc.edu.
- Other Events:
 - Race 4 The Cure – will be held on October 4, 2008 and held at the Gateway Village in uptown Charlotte. Group transportation will be available from the Chancellor’s residence to the race and back. Cost to participate is \$28
 - RUBIRU – A duathlon where all funds are donated to the Charlotte Research Institute. Community Affairs is looking for a way to increase UNC Charlotte Faculty/Staff participation in this event.
 - SECC Campaign – the next upcoming program for community affairs. For more information, please contact Gail Pankas in the Office of Events and Special Projects.
 - Community Affairs is looking for feedback to increase volunteerism on campus. For more information contact Edna Dash, Assistant Director for Community Affairs at 704-687-5457 or email edash@uncc.edu.

HR – Employee Relations – Cindy Edwards

- L.I.F.E.
 - Leadership Institute for Female Employees is sponsored by the Office of State Personnel (OSP) and in partnership with NC Central University. L.I.F.E. is a program open for nomination of any SPA female employee who is employed within a middle – senior management role. Nominees must have at least five years of managerial experience and performance rating above the good level.
 - This unique program will afford female management employees the opportunity to increase and enhance their leadership competencies by completing a curriculum of courses.
 - Applications must be received by Friday, September 19, 2008.
 - For more information or questions, please contact Shirley Greene Jackson (7-2636) or Jeanne Madorin (7-2804) or visit the Human Resources website.

President’s Report – Margo Gross

- The following information was given:
 - Attended several Student Union transition team meetings
 - Gave the Staff President Address at Convocation
 - Attended and worked at the Staff Kickoff Event
 - Attended the Chairs teleconference meeting
 - Attended the new Faculty and Staff Reception at the Chancellors
 - Talked with Zach Edinger and Lisa Wagnes about using some nursing students for screenings at any of our upcoming events. Their students will have a table set up outside the Chancellor’s reception and will do several types of screening and hand out information.

OLD BUSINESS

Report on August 20th Staff Kickoff Event – Melody Harris

Staff Recognition Week Kickoff
(August 20, 2008)

A kickoff event was held Wednesday, August 30th. It was well attended, the ice cream and popcorn were plentiful and the entertainment was great. Participants were given an opportunity to sign up for tournament games during the kickoff. Several people signed up to participate. Additionally, registrations were taken for the Komen Race.

A big thank you to the Cone Center Candy Shoppe for donating use of its popcorn warmer and popcorn. A big thank you to Chartwells for making sure we had enough ice cream for all. A big thank you to Creation Station for donating the vinyl for the event signage.

Expenses for the event totaled \$645.00

Vote on Area Replacements – Margo Gross

- Area replacements: Ronnie Bell and Anne-Marie Mills were voted on and approved by the committee for appointment.
 - Nathaniel Anderson moved for approval. Catherine Johnson seconded the motion. No discussion. All were in favor.
 - Ronne Bell and Anne-Marie Mills were appointed.

NEW BUSINESS

Approval of 2009 Holiday Schedule – Margo Gross

- The 2009 Holiday Schedule was voted on and approved by Staff Council.
 - Ronnie Bell moved for approval. Allison Craven seconded the motion. No discussion. All were in favor.

No Smoking Policy– Margo Gross

- There have been several complaints regarding the fact that there are no smoking signs in place. Complaints are due to the fact that patrons at dining areas are bothered by smoke while eating outdoors as well as near building entrances. Key areas include the seating area outside of the Bookstore, Colvard Breezeway, Ritazza (Library & Fretwell), and in front of the King building. These instances have been reported to correct officials and the response has been the following:
 - No smoking signs at the entrances and “smoking area” signs with ash urns throughout campus. These have been emplaced.
 - An education campaign that will be kicked-off this fall.
 - That faculty and staff managers and eatery managers enforce the no-smoking policy if they see someone smoking in the wrong location. That said, short of a counseling statement and punitive action toward a direct report, there is no practical way to ticket offenders.
 - News brief in next week's Campus News
 - uncc.edu home page "promo";
 - News brief item sent to U Times
 - Blast emails thru ITS or text message blast (will need to double check protocols for using these methods)
 - Request message on plasma screens, which are controlled by individual colleges and departments.

Please contact Margo Gross if you would like to report a complaint regarding violations of the Smoking Policy. In addition, please look for the upcoming changes and education regarding the now enforced smoking policy.

Komen Race for the Cure – Margo Gross

- To sign up, please contact Margo Gross for a UNC Charlotte registration form. To register online, visit the website www.KomenCharlotte.org. This will be UNCC's third year participating in the event and the numbers have grown each year. This year's goal is 200 participants. Vans have been booked to transport individuals from the Chancellor's residence to the event site. Families and friends are invited to participate. The registration cost of \$28 includes a UNC Charlotte t-shirt (designed and donated by Community Affairs), a Komen Race for the Cure t-shirt, transportation, brunch at the Chancellor's residence and transportation to and from the event

Staff Council Project Goals for 2008-09 – Margo Gross

- Ideas include the following:
 - Have a parking scale that is based on staff salaries
 - Form a committee to research and put together good working plans for telecommuting and flex time so that staff members will have a good reference point to formulate their individual plan.
 - Committee members were asked to solicit their areas for additional recommendations or suggestions that can be brought back to the Staff Council.

A motion was made to adjourn by Ann Benson and seconded by Terry Setzer. All were in favor.

The next meeting will be held October 15, 2008 in the Chancellors Board Room, 5th floor Reese, at 9:00 a.m.

Respectfully submitted
Angela C. Gay
September 15, 2008