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<http://www.stafforg.uncc.edu/>

**UNC CHARLOTTE STAFF COUNCIL**

**Meeting Minutes**

**February 13, 2008 – 9:00 a.m.**

The Staff Council met on the above date and time in the Chancellors Board Room, Reese 5<sup>th</sup> Floor.

Officers present were: Margo Gross-President, Vice President –Dixie Airey, Terry Setzer-Secretary, Melody Harris-Treasurer

Representatives present were: Jodi Turner (Area 2), Kelley Eaves (Area 4), Charlie Donehue (Area 5), Teresa Cleveland (Area 6), Jonni Newlon (Area 8), Alice LaRocca (Area 9), LynLee Troy (Area 10), Joann Pearson (Area 12 1<sup>st</sup> & 2<sup>nd</sup> Shift), Sherry Bruce (Area 13), Allison Craven (Area 14), Ronnie Bell (Area 15-General Services), Sarah Coffey (Area 16)

Representatives Absent without notice: Dorothy Knotts (Area 12 3<sup>rd</sup> Shift), Marcia Henderson (Area 11), Charles Kraus (Area 15 Zone 2)

Absent with notice: Diana Gann (Area 1), Kathy Burgess (Area 7), Catherine Johnson (Area 3), Ann Benson (Area 17)

Alternates present were: Lynn Cauble (Area 3), Casey Hurst (Area 17)

Guest: Jeff Mulholland – Police/Public Safety, Peter Franz & Casi Shepardson, Facilities Management, Gary Stinnett, Associate Vice Chancellor for Human Resources

**Call to Order & Welcome – Margo Gross, President**

**Treasurer’s Report – Melody Harris**

<b>ACCOUNT TITLE</b>	<b>Year to date</b>
Beginning Balance	737.99
Total Revenue	8,003.00
Less Total Expenses	426.27
<b>ACCOUNT TOTAL</b>	<b>8,314.72</b>
<b>Less Encumbrances</b>	1463.04
<b>Estimated remaining balance</b>	<b>6,851.68</b>

**Guest Speakers:**

**Community Policing Report –Jeff Mulholland**

Discussion revolved around the Safety Alerts that have been generated regarding incidents that have occurred off campus. The following suggestions were presented from the Staff Council:

- Can a more in depth description be given of suspects
- Map made available to show streets where the crimes are committed

Joann asked what buildings were opened by Campus Police and when – Response was given that they open King and Reese and all on weekends. Jeff suggested that it would be good if the campus police phone number was entered into your cell phone. In case you are not near one of the emergency phones you would have the number to call. If you dial 911 the call goes to Charlotte Mecklenburg Police and can cause delay in the information getting to Campus Police.

#### **Peter Franz & Casi Shepardson – Facilities Management**

Peter and Casi attended the meeting to present an overview slide presentation of the current MasterPlan. This plan encompassed some of the following: Land Use, Place Makings, Capitol Improvement, Steering Committee. Committee was informed that the shift of traffic will change due to the construction of the new front entrance to campus beginning on February 23/24<sup>th</sup>, Quad outside of Library and SAC will be developed into a more appealing and useable space, sidewalks will be placed on Carver at Burson.

#### **Gary Stinnett – Associate Vice Chancellor Human Resources**

The following topics were presented: change over from State Indemnity insurance plan to the PPO plans which will be mandatory this year; Wellness Committee being formed with members from different areas on campus and one being the Staff Council. Interested persons were asked to notify Margo if they would like to serve on this committee. The General Assembly operates a NC SPA Salary Adjustment Fund that in past years the state universities were not able to utilize. With help from Tom Wright, Director of OSP that has now changed and for the first time the state universities will receive a \$12 million fund in which salary adjustments can be made. With this money, came very strict guidelines. The guidelines stipulate money can be ONLY used for general funded positions; banded positions between January 2005 & January 2007 that were not brought up to the appropriate salary range when banded. Vacant positions or positions filled by new hires since Fall 2007 were not eligible under the rules specific to this funding allocation; as well as those employees rated “below good” and in receipt of active disciplinary action not being eligible for adjustment from this funding source. Those employees who qualified should have already received notification from their department management that the increase will appear on the February 15<sup>th</sup> paycheck, retroactive to January 1st. Access to this funding is determined annually by the General Assembly, so continued access by the UNC campuses is certainly not guaranteed at this time. However, in the event we are allowed access next year, different job families banded after January 2007 are anticipated as next eligible.

#### **President’s Report – Margo Gross**

Our request to officially change our name from Executive Committee for the Staff Organization to Staff Council for the University of North Carolina has been approved.

#### **Old Business:**

##### **Staff Assembly Update– Kelley Eaves**

I attended the meeting with the Board of Governors on Thursday, February 7<sup>th</sup> & Friday, February 8<sup>th</sup>. Main topic of discussion was HR Task Force and UNC Tomorrow. Resolution in regards to the proposal of the HR Task Force to President Bowles will be discussed at this afternoons meeting. This resolution is asking that the universities be granted authority to create “substantially equivalent” human resources programs subject to OSP approval and the State Personnel Commission.. Other resolutions presented were – University Insurance Committees, Domestic Partners Optional Benefits and Domestic Partners Health Insurance. JC Boykin, President of the Staff Assembly will attend our March 12 meeting.

##### **Chairs Committee Update – Margo Gross**

Discussion involved the tuition assistance program that is being worked on throughout the state school system. The survey is geared towards the needs and wants of staff regarding tuition assistance for dependents has been modified so that the survey would be easier to understand. Once the survey has been edited it will go to all 35,000 employees electronically. After the results are tallied the committee will then decide whether there is enough interest for this to be taken to the Staff Assembly to endorse and move on for President Bowles’ approval..

A location for Leaders Conference has not been set up. In the past this meeting was always hosted during Spring Break. If one is held this year it would need to be held either at the end of the spring semester or sometime in the summer.

##### **Homecoming Events Update – Melody Harris**

Sponsored homecoming events are a departmental chili cook-off on Tuesday, January 29<sup>th</sup> and an office decorating contest on Wednesday, January 30<sup>th</sup>.

### **WINNERS – Office Decorating**

- 1<sup>st</sup> Place Cone University Center Administrative Office (\$75 Visa Gift Card)
- 2<sup>nd</sup> Place Recreational Services (\$50 Visa Gift Card)
- 3<sup>rd</sup> Place Recycling (\$35 Visa Gift Card)

### **WINNERS – Chili Cook-Off**

1<sup>st</sup> place Dixie Airey, Research and Federal Relations \$75 gift card; 2<sup>nd</sup> place Neil Talley, Cone University Center \$50 gift card, and 3<sup>rd</sup> place Natasha Stracener, Broadcast Communications \$35 gift card (also voted best table decorations by the Executive Committee).

It was asked that it be noted in the minutes that Recreational Services was under the impression that the contest was by division. The entries were sent out asking for small, medium and large, but when all entries were received there was not enough to divide into those categories, therefore they were judged as entries not size. It was suggested by Recreational Services that the judging be done by division. It was explained to him there were not enough entries and that our budget does not permit money to supply 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> place winners for each division. He stated that maybe a way around that would be to solicit prizes from divisions/departments on campus.

### **Diversity Day update – Melody Harris**

The Staff Diversity Day event is scheduled for Tuesday, March 11<sup>th</sup>, Cone University Center Lucas Room, from 12:00pm – 2:00pm.

The day will include:

- Entertainment provided by internationally acclaimed performer Dr. Maha Gingrich and several of her dance troupes. Four groups will perform Latin, Chinese, Indian Classical and Clogging dances.
- Ethnic food samples will be provided by Chartwells. The samples will represent the performing dance troupes and will be used as table centerpieces.
- A fashion show of presentation of traditional attire from locations such as Pakistan, South Asia, Vietnamese, West Africa, Korea and India. The modeling portion will be emceed by Mrs Dubois and models will be members of the campus community.
- Humanitarian recognition and award presentation – We received 7 nominations. Nominees are Marian Beane (International Programs); Patricia Espinoza, (Global Institute for Energy and Environment); Shirley Jackson (Personnel Services); David Landrum, (College of Arts & Science, English); Julie Putnam (Academic Affairs); Cynthia Stasiewski (College of Health and Human Services); Ellen Zavala (Research & Federal Relations).

Due to the set up required by the dance groups, audience space is limited. Attendees are encouraged to arrive early and to stay for the entire 2 hour event. To assist those who are unable to attend the entire program schedule will be circulated with event advertisement.

Committee volunteers are needed to wear ethnic attire, to serve as greeters, for setup and cleanup.

The next meeting of the planning committee will be February 27<sup>th</sup> at 2:30pm, 378, Cone University Center.

### **New Committee Reports –**

Employee Book Loan Program – Dixie Airey  
No Update

### **NEW BUSINESS**

Rooms in the Inn on campus effort – Margo Gross

This is a student group effort which is tied in with Urban Ministries. The student group would like to be a host for the homeless once a month on Saturday nights beginning February 23<sup>rd</sup>. The group will provide, cots, blankets, food, transportation from location downtown and back. Volunteers are needed to man the site and drive the transport van(s). Several avenues are being explored for provisions needed and the student group is awaiting permission to use the Belk Gym. Flyers will be distributed/posted in the student living areas on campus to help collect some of the items needed. If group is not able to everything completed before February 23 they will utilize the Advent church across from the campus. They would like to be able to provide food bars, socks,

underwear, book bags, and toiletry items. Once program is established it was suggested that Staff Council consider ways in which the staff could help assist in the on campus housing effort. Several suggestions were given with more discussion to follow at the next Staff Council meeting.

**Alternate Replacement for Area 11**

Tabled to next meeting.

Melody presented motion to adjourn with Dixie giving 2<sup>nd</sup> .  
Meeting adjourned at 11:00am.

The next meeting will be held March 12<sup>th</sup> in the Chancellors Board Room, 5<sup>th</sup> floor Reese, at 9:00 a.m.

Respectfully submitted,  
Terry Setzer, Secretary  
Executive Committee of the Staff Organization