



Progress is Moving Forward by Working Together

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UNC - CHARLOTTE
The Executive Committee of the Staff Organization
Meeting Minutes
November 8, 2006 – 9:00 a.m.

The Executive Committee of the Staff Organization met on the above date and time in the Chancellors Board Room, Reese 5th Floor.

Officers present were: Stevan Clifton – President, Margo Gross – Vice President, Terry Setzer – Secretary

Representatives present were: Diana Gann (Area 1), Jodi Turner (Area 2), Teresa Cleveland (Area 6), Kathy Burgess (Area 7), Jenna Duncan (Area 8), Noella Paquette (Area 11), Sherry Bruce (Area 13), Allison Craven (Area 14), Dixie Airey, (Area 16), Melody Harris (Area 17)

Alternates present were: Beverly Starcher (Area 12), Catherine Johnson (Area 3), Dan Dombchewskyj (Area 4), Leai Ho (Area 16), Captain Hawn, and Lt. Hughes

Call to Order & Welcome – Steve Clifton, President

Approval of October 11, 2006 Minutes

Minutes approved by email.

Treasurer's Report – Steve Clifton for Mark Beam

Indicated there is no change.

Community Policing Report – Substituting for Officer Nance – Captain Hawn and Lt. Hughes

Captain Hawn stated there was nothing to report, but would answer any questions. Steve asked if Captain Hawn could explain the mandate for reporting crime. His reply was that it is a Federal Government mandate that colleges, schools report crimes and incidents that happen on their property, adjoining property, leased areas, etc. Due to this required reporting it raises the statistics for the campus even if the occurrences did not happen on campus. Captain Hawn has suggested doing a monthly newsletter on all the crime happenings that can be distributed to the campus community. He is working on trying to get this approved. In regards to the campus escort service, the question of escorting students that live off campus was brought up. Captain Hawn explained that they could escort to the edge of campus if personnel is available. Advised that students call ahead to see if they would be able to have an escort, make arrangements with a friend to walk with them or pick them up.

AMENDED REQUEST:

I appreciate the two of you helping out with the Staff Organization presentation. However, please be sure to quickly contact the appropriate person to correct some mistaken information. Otherwise, we'll exacerbate the misunderstanding that we've been working hard to avoid, and someone may actually experience an adverse effect.

The following section from the minutes is inaccurate:

”...In regards to the campus escort service, the question of escorting students that live off campus was brought up. Captain Hawn explained that they could escort to the edge of campus if personnel is available. Advised that students call ahead to see if they would be able to have an escort, make arrangements with a friend to walk with them or pick them up.”

Don't forget that we temporarily changed the geographic coverage for safety escorts while awaiting whatever decision the University makes regarding a final, or more permanent, mode for off-campus transportation. Thus, within limited scope (i.e., no further than that defined by the jurisdiction extension agreement), we do conduct safety escorts. We just recently reiterated that at some athletic and international student meetings.

I believe that last sentence of the above quote may be a misunderstanding of what was said. It sounds as if our department accepts reservations. Also, though one companion is a little better than traveling solo, crime prevention experts advise pedestrians, joggers, and bicyclists to travel in groups of three or more rather than in pairs since the latter sometimes are robbed nowadays.

Thanks!

Chief

President's Report – Steve Clifton

November 8, 2006

- I have continued attending the Budget Review meetings
- I attended and Chaired the first day of the UNC Staff Assembly Meeting
- Attended at meeting of the Faculty Council and Staff Organization Executive Committee where President Bowles spoke and answered questions
- Attended and gave a report on the Staff Organization at the Board of Trustees meeting
- I have been named to the Payments Improvement Committee by the Chancellor

Old Business:

UNC Staff Assembly Video Meeting- Steve Clifton

Next meeting scheduled for 11/10/06 -10:30 am in 126 Fretwell.

Staff Assembly Update– Steve Clifton

Steve, Kelley and Margo attended, President Bowles spoke and addressed some of his priorities, wanted to also be advised of concerns across the board for all of the schools, not just one. One of the priorities is faculty increases. He would like to get these within 80% of their peers.

Reviewed charter and bylaws, were approved. The following representatives have been elected to serve on the Staff Assembly:

- 1st Chair – JC Boykin – NC State
- Vice Chair – JoAnn McKnight – UNC Asheville
- Secretary/Treasurer – UNC Greensboro

Four at-large delegates were chosen and Kelley Eaves is one of those 4 delegates.

UNC Charlotte Staff Organization Bylaws update – Steve Clifton

Steve stated that our bylaws need to be reviewed and necessary changes, etc made. He asked that the Operation Committee help with this. Dixie and Jodi will be working on the appropriate wording to address delegate turnover as it relates to our delegates to the Staff Assembly.

UNCC Staff Excellence Institute – Steve Clifton

This video series is held every Monday & Friday from 12:00-12:50 in 126 Fretwell. There has been no attendance to these meetings, therefore they have been cancelled.

Homecoming 2007 – Melody Harris

The Homecoming committee approved the following dates and events.

- Tuesday, February 6, 2007 – Chili Cook off
- Wednesday, February 7, 2007 – Office Decorating Contest

Food & Health concerns were addressed---Response from Andrew Lipson, Director Dining Services – Chili should be kept at a minimum of 140 degrees during tasting period. Have single serving utensils and vessels. If out-door event have hand-sanitizer available.

Mrs. Dubois has been contacted and is available to judge the Office Decorating contest.

The Education and Events committee will meet Tuesday, November 14th to begin planning both events.

OTHER:

None was presented.

NEW BUSINESS

Meeting with Peter Franz Director of Facilities Planning:

Peter presented a slide presentation of new and/or current projects that are or will be occurring on campus. Below is a list of some of those projects:

- UNC front entrance will be relocated - should begin in June 07 and take 8-9 months to complete
- New Student Union Deck G being built now – completion target date is March 07.
- Construction of the New Student Union
- Light Rail system in discussion
- Develop on the west side of campus possibly a “Campus Town”
- Circulation Plan – Pedestrian walkways, bike lanes
- Parking Plan – needs upon growth of the campus; short & long term; fee structure; remote parking are all being discussed
- Center Uptown – completion estimated to be 2010.
- Other planning areas:
 - Atkins Quad
 - Central Quad – Belk Tower
 - Art Quad – Rowe, Storrs, Robinson
 - Phillips Road Realignment
 - Recreation Field Feasibility Study

After the presentation there was a question and answer session.

OTHER

Steve informed the committee that the demands upon anyone serving as Staff Organization President can be a very demanding position. Two other campuses reimburse the department that their president is employed for the time demands for this position. With this in mind, Steve would like for our committee to develop a proposal & resolution to present to the Chancellor. Catherine will try and get some guidelines from one of the other schools that already have this program in effect.

Meeting was adjourned at 10:30am.

The next meeting will be held December 13, 2006 in the Chancellors Board Room, 5th floor Reese, at 9:00 a.m.

Respectfully submitted,
Terry Setzer, Secretary

Executive Committee of the Staff Organization