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<http://www.stafforg.uncc.edu/>

**UNC - CHARLOTTE**  
**The Executive Committee of the Staff Organization**  
**Meeting Minutes**  
**July 12, 2006 – 9:00 a.m.**

The Executive Committee of the Staff Organization met on the above date and time in the Chancellors Board Room, Reese 5<sup>th</sup> Floor.

**Officers present were:** Stevan Clifton – President, Terry Setzer – Secretary and Mark Beam – Treasurer.

**Representatives present were:** Diana Gann (Area 1), Debbie Myers (Area 3), Kelley Eaves (Area 4), Jenna Duncan (Area 8), Cynthia Weber (Area 9), Angela Allen (Area 10), Noella Paquette (Area 11), Joann Pearson (Area 12), Ronnie Bell (Area 15), Margo Gross (Area 16), Melody Harris (Area 17)

**Alternates present were:** Beverly Starcher (Area 12) Lori Thurber (Area 7), Mike Roach (Area 14), Lora Bassett (Area 13)

**Guests present were:** Lieutenant Hughes, Police & Public Safety, Marlene Hall, Chief of Police

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**Call to Order & Welcome – Steve Clifton, President**

**Approval of June 14, 2006 Minutes**  
Minutes approved by email.

**Treasurer's Report – Mark Beam**  
No Activity

**President's Report – Stevan Clifton**

July 12, 2006

- Have met with President Bowles and his staff concerning the organization of the UNC Staff Assembly
- Have been working with the Chairs of the University staff organizations on getting the Charter and Bylaws accepted by 2/3rds of the schools

Stevan informed the committee there had been 8 schools to vote yes and 4 more were needed.

## **Marlene Hall, Chief of Police – Lieutenant Hughes**

Marlene first asked what the Executive Staff Organization duties, responsibilities were. Stevan replied to this request. Marlene then gave the committee a background of herself and how she came into law enforcement. She is very excited about being at UNC Charlotte. There are various projects her department will be working on with one being a safety plan for off campus student escort. The jurisdiction renewal with Charlotte Mecklenburg Police has been completed with a 5 year timeline vs. the previous 3 year. With this jurisdiction Campus Police are able to assist with off campus problems within the boundaries stated in their renewal contract.

## **OLD BUSINESS**

### **UNC Staff Assembly Video Meeting- Stevan Clifton**

**The next meeting will be 7/14/06 -10:30am in 126 Fretwell.**

NOTE: If not in Fretwell please go to Atkins.

### **Staff Assembly Update – Stevan Clifton**

Stevan stated the meeting held with President Bowles and his staff went very well. There have been 8 schools to approve the Charter and Bylaws with UNC Charlotte being among the eight. For a 2/3's majority vote that is required, 4 more schools votes are needed.

### **Delegates for Staff Assembly – Stevan Clifton**

Discussion revolved around the number of delegates from each school, the term of service for each and when the nomination for these would take place. There will be 3 delegates plus the Chair. The term for the three nominees would consist of 1 serving a 3 year term; 1 serving a 2 year term; and 1 serving a 1 year term. **As the nominees' term ends and new members are elected the term will be for 3 years for each.** There should be at least 2 regular meetings a year. Nominees would come from the Executive Staff Organization for the first time. Nominees/voting will take place at the August meeting.

### **Staff Organization Budget for 2006-07 – Jason Levy/Mark Beam**

No report – will discuss at the August meeting.

### **Other:**

No one has been appointed **to** fill John Conn's position for Area 15. Stevan has the name of the other nominations for that area therefore he will contact them to see if one will serve as the representative and the other as the alternate.

## **NEW BUSINESS**

The Bylaws for UNC Charlotte (if needed) should be amended by April of next year. It was suggested that we wait until the first Assembly meeting to see if there are any recommendations on choosing representatives.

Steve will be preparing an annual report for the General Administration and would like to include pictures of different events that the Staff Organization has presented.

The following are questions/discussions that were presented:

- Margo asked if the Chancellor was going to attend one of our meetings. Steve stated that he would invite him to the September meeting.
- Kelley asked about the improvement of Ed Seamon. Information given states that he seems to be slowly recovering.
- Question was asked if raises had been approved. Mark stated that 5.5% had been approved for employees with a target date of August 15 paycheck.
- Career Banding status – Mark stated that there had been numerous meetings and a proposal was being prepared to present to the Chancellor. After his review there should be more information as to what direction Banding will take.

Meeting was adjourned at 10:30am.

The next meeting will be held August 9, 2006 in the Chancellors Board Room, 5<sup>th</sup> floor Reese, at 9:00 a.m.

Respectfully submitted,  
Terry Setzer, Secretary  
Executive Committee of the Staff Organization